

By Laws of Rostrum Club 19

1. Officers

In addition to the Officers prescribed in clause 13(b) of the Constitution of Rostrum Western Australia Inc the following additional Officers shall be elected each term :

- (a) Program Director
- (b) Publicity/Membership Officer

2. Committee

The committee of the club shall consist of the elected officers and the Club's Dais Representatives.

3. Duties of Officers of the Club

In addition to the duties set out in clause 14 of the Constitution, additional duties as set out below shall be undertaken by the following office bearers:

- (a) **Secretary** - shall advise Dais the results of the election of Office Bearers of the Club each term and shall maintain a current list of members of the Club.
- (b) **Program Director** - shall be responsible for setting the topics for the term and for the organization of the agenda for all meetings of the Club.
- (c) **Publicity/Membership Officer** - shall be responsible for submitting articles to the Rostrum Informer, for welcoming visitors to the Club and for following up potential members to the Club.

4. Subscriptions and Finance

- a) The Entrance fee and Subscription payable by members of the Club shall be such sums, if any, as determined by the Committee from time to time in addition to amounts as set by Dais under clause 12(c) of the Rostrum Constitution.
- b) Subscriptions shall be payable six monthly for the terms commencing on 1 January and 1 July of each year. The subscription for each term shall become due by the date on which the meeting at which the election of Office Bearers of the Club for that term is held.
- c) (i) Subject to clause 4(c)(ii) hereof, subscriptions payable by members shall be calculated as follows :

Members with dual membership for whom no fee is payable to Dais
Term fee excluding Dais amount

All other current members, including honorary life members and life members
Full term fee

- (ii) The committee may waive or reduce the subscription payable by a member in circumstances which it considers appropriate.
- d) Club funds surplus to weekly cash requirements shall be paid into a bank account in the name of the Club and all cheques and withdrawals shall be signed by such members of the Club (not being less than 2 in number) as the Committee appoints for that purpose from time to time.

5. Termination of Membership

- a) Any member whose subscription is not paid within 2 months of the due date shall cease to be a member of the Club unless additional time to pay is granted by the Committee and the amount due is paid in full by the extended date.
- b) The membership of any member who is absent from 4 consecutive meetings without a reason considered reasonable by the Committee may be terminated by the Committee.

6. Standing Orders

The Club may adopt Standing Orders for the regulation of its procedures by a resolution passed by 75% of the financial members of the Club at a meeting of which not less than 2 weeks notice of the proposed Standing Orders has been given.

7. Amendments to By Laws and Standing Orders

Any amendment to the By Laws or Standing Orders of the Club shall be passed by a resolution passed by 75% of the financial members of the Club at a meeting of which not less than 2 weeks notice of the proposed amendments has been given.

8. Notice of Motion

Any notice of motion given under either of clauses 6 or 7 hereof shall be signed by the proposer and the seconder of the motion.